Follett Destiny®

What's New in Destiny Version 16.5



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Overview

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Welcome to Destiny® v16.5. This new version incorporates many of your suggestions, and we're confident the enhanced features and functions will meet your needs. We continue to improve Destiny® Discover[™] for today's students, teachers and librarians.

Destiny v16.5 features available in Destiny® Library Manager, Destiny® Resource Manager, Destiny Discover and Destiny® Analytics[™] keep Destiny current with technical, library and market trends, including:

- Sticky Navigation Selections
- Genrefication Improvements
- Self-Checkout Enhancement
- Capstone eBook Improvements
- Regional Format and Currency Enhancements
- Limited Import of OverDrive Materials
- Ability to Add Component Fines
- District User Resource Groups
- Report Builder Enhancements
- Ability to Globally Renew Resources
- Option to View Class List Report in Excel

We know you'll want to begin using these enhancements right away.

Notes:

- To update to the latest version of Destiny, you must be on Destiny v12.0 or later. If you have a version of Destiny earlier than v12.0, you must first update to Destiny v12.0 before you can update to v16.5.
- Some Destiny Discover features will not be completely visible to customers who have earlier versions of the software installed, until they upgrade to Destiny v16.5.
- Locally-installed customers who update to 16.5 get security and performance improvements associated with architecture updates.

Following are descriptions of the new features in Destiny v16.5. Click the title link for more information on each feature.

All Destiny Products

Jobs and Reports Enhancements

Job Manager and Report Manager pages now refresh automatically every ten seconds. In addition, when running reports, you can now select the desired format directly. You no longer have to view a job summary first.

User Interface Update

For a consistent user experience, the Destiny Classic login page now matches the one in Destiny Discover.

Sticky Navigation Selections

For quicker navigation, your selections in Destiny (tabs, options and sub-tabs) are now sticky.

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Destiny Library Manager

Genrefication Enhancements

If your library has its books arranged by genre, you can limit searches, manage your collection, and track your inventory by a sublocation value in both Destiny Classic and Discover.

Self-Checkout Enhancement

If your school has a self-checkout station, you can now set the number of seconds of inactivity before the Circulation tab resets. This protects patron information and privacy.

Capstone eBook Improvements

Now in Destiny, whether you are purchasing Capstone titles through Follett or directly from Capstone, they function the same way.

Improvements to Digital Content

Enhancements have been made to the way you add and access digital content. You now only see the digital content that is in your catalog at your site. You also have the ability to import non-Follett audiobooks to multiple sites from the district.

Regional Format and Currency Enhancements

Destiny lets you view dates, numbers and currencies in 79 different formats. You can choose your country's regional format and currency, which appear in the calendar and a copy's price.

Enhancements to Current Checkouts/Fines - Email Notices

Now, you can add cover images to each title in Current Checkouts/Fines email notices.

Limit Import of OverDrive Materials

In Destiny, OverDrive customers can limit which materials are imported to their site. Admins can enter the Advantage Collection IDs they want to import. Any materials not included in those collection IDs are not imported.

Partial Inventory by Full Call Number

Destiny is now capable of partial inventories within more specific call number ranges, such as FIC DAA to FIC EZZ. This improvement also lets you limit some reporting by call number ranges.



Direct Access to Destiny from Destiny Discover and Collections

When you log in to Destiny Discover or Collections by Destiny®, you can now directly access Destiny Classic.

Destiny Resource Manager

Add Component Fines

You can assess fines for missing components. For example, a laptop resource includes a mouse, power cord and HDMI adapter. When the laptop is returned without a cord, Resource Manager adds a fine for the missing component.

District User Resource Groups

Destiny Administrators can now assign district users to a new or existing resource group, instead of the whole resource tree.

Report Builder Enhancements

Easily run reports by selecting one or more resource templates to report on, without selecting the parent.

Globally Renew Resources

Now administrators can perform a global renew by patron type. For example, in districts where seniors graduate before the end of the term, use this option to renew resources based on graduation year or grade level.

Class List Supports Output to Excel

You can now view a Class List report in Microsoft Excel format, as well as PDF.

All Products

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All Products

Jobs and Reports Enhancements

Auto-Refresh Jobs and Reports

Job Manager and Report Manager pages now refresh automatically every ten seconds.

Follett Destiny*	George	Washington	ligh School				Library View	Site Ac	Iministrator	∋ Log Out	() Help	Ър Shop	Q∂ Community
	Home	Dashbo	rd Catalog	Circulation	Reports	Back Office	My Info F	3 <mark>11</mark>				essages	
	Report I	Manager											
My Favorites Library Reports	Jot	os: 1 - 25 of 2,212					Refresh List]			1234	30 59 89 🕽	[Show All]
Patron Reports		• •	Job						Status				
Report Builder			Overdues Repor	t by Homeroom					Completed (9/25/2018 8:00	AM)	Vie	W	Û
Destiny Analytics			Daily Preventive	Maintenance					Completed (9/25/2018 1:00	AM)	Vie	W	Û
Report Manager			Overdues Repor	t by Homeroom					Completed (9/24/2018 8:03	AM)	Vie	W	Û
			Daily Preventive	Maintenance					Completed		Vie	w	ŵ
			Overdues Repor	t by Homeroom					Completed (9/23/2018 8:00		Vie	W	Û
			Daily Preventive	Maintenance					Completed (9/23/2018 1:00		Vie	W	ŵ

Note: To manually refresh a Report Manager or Job Manager page at any time, click Refresh List.

Navigate Directly to Report Output

When running reports, you can now select the desired format from Report Manager or Job Manager. You no longer have to view a job summary first.

In Report Manager or Job Manager, next to the completed job, click the link for the format you want to view results in:

- HTML
- Excel
- PDF
- XML

Jobs: 1 - 25 o	f 2,272	Refresh List			1234	46 91 13	8 🕨 [SI	how All]
	Job		Status					
	Bibliography		Completed (7/19/2018 12:41 PM)	View				Û
	Patron Data		Completed (7/19/2018 8:00 AM)	View				Ŵ
	District Resource Statistics		Completed (7/19/2018 1:00 AM)	View				Û
	Title & Copy List		Completed (7/19/2018 8:00 AM)	View				Ŵ
	Deleted Resources		Completed (7/19/2018 1:00 AM)	View	PDF	XML		Û
	Report Builder report extraordinaire!		Completed (7/19/2018 8:00 AM)	View	HTML	Excel	XML	Û

ob Manager e	example:								
Jobs: 1 - 25 o	f 2,272	Refresh List				1234	46 91 138	🕨 [Sho	w All]
	Job	Submitted By	Started	Status					
	Bibliography	all (7/19/2018 12:41 PM)	7/19/2018 12:41 PM	Completed (7/19/2018 12:41 PM)	View				Û
	Patron Data	all (7/19/2018 8:00 AM)	7/19/2018 8:00 AM	Completed (7/19/2018 8:00 AM)	View				Û
	District Resource Statistics	all (7/19/2018 12:41 PM)	7/19/2018 12:41 PM	Completed (7/19/2018 1:00 AM)	View				Û
	Title & Copy List	all (7/19/2018 8:00 AM)	7/19/2018 8:00 AM	Completed (7/19/2018 8:00 AM)	View				Û
	Deleted Resources	all (7/19/2018 12:41 PM)	7/19/2018 12:41 PM	Completed (7/19/2018 1:00 AM)	View	PDF	XML		Û
	Report Builder report extraordinaire!	all (7/19/2018 8:00 AM)	7/19/2018 8:00 AM	Completed (7/19/2018 8:00 AM)	View	HTML	Excel	XML	Û
	Export Titles	Destiny Administrator (7/19/2018 1:00 AM)	7/19/2018 1:00 AM	Completed (7/19/2018 1:00 AM)	View				Û

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Note: Not all reports have all available formats.

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All Products

User Interface Update

Feature Description

For a consistent user experience, Destiny's Single Sign On (SSO) page now matches Destiny Discover's and has a Google theme. Hover over a button to see which area to sign on to.

Alta Heights Magnet School		E Log In 🕹 Create Account
Home Catalog		
Login		
Log in using your account with		Log in using your Destiny account
G Sign in with Gor und Google Dev Authentication	OR	User Name: Password: Forgot password?
Development IDP - No Peek		Don't have an account? Create new account



All Products

Sticky Navigation Selections

Feature Description

To save you time, selections in Destiny are now sticky.

For example, click the Catalog tab, Update Titles option and Delete Tags sub-tab to view the Global Delete Tag page. Then click the Reports tab. When you return to the Catalog tab, you will still see the Global Delete Tag page – without having to make the extra clicks.

Note: All selections are session dependent. As soon as you log out, your sticky selections disappear.



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Library Manager

Genrefication Enhancements

Feature Description

If your library is arranged by genre, you can make it easier for your patrons to find the materials they need. And librarians can better search, manage and inventory your collection.

Feature Information

The genre classification is defined in a copy record's sublocation field. You can use sublocation values to limit searches of the materials contained in your catalog.

User interface updates

Fields renamed in display/export areas

Many fields in Destiny that were once called *location* are now called *sublocation*. See these updates in the following places:

- Library search results page
- Title Details
- Copies sub-tab
- MARC record export

Search by sublocation

Now site-level users can narrow their search by sublocation. Go to **Catalog > Library Search**. In the **Narrow your search to** section, use the **Sublocation** drop-down to choose genre, subject or location.

Follett Destiny								Library View	✓ Destiny	Administrate	or 🕣 Log Out	() Help	🕁 Shop
List All Sites	Home	Dashboard	Catalog	Circulation	Reports	Back Office	P 1				🖂 Messa	iges	
	Library Sea	arch											
Library Search													
Destiny Quest	Top 10						asic Po	wer Visual	Copy Categories	Number		low do I ?	
Destiny Discover	100 10							visual	Copy Calegories	Number	Barcode	lei Recolus	
WebPath Express				Find					C Reset A	I			
Digital Resources									1-				
Standards Search				Keyword	Title	Autho		Subject	Series				
Add Title										_			
Import Titles				Narrow your se	earch to				Show Less 📥	•			
Export Titles					Location	George Wash	ington Hig	h School 🗸					
Titlewave						District Media	Collection	1					
Update Titles					Material Type	Any Type		~					
Update Copies						cation Unlimited		~					
Search Setup						ard Winner Unlim		✔ ?					
Français						ig Level From	to						
Español				In	terest Level	From Unlimited	✓ to U	Inlimited 🗸 🤇	2 D				
				R	eading Progra	ams Unlimited	~		Ð				

In **Power** search, next to **Sublocation**, click **Update**. Then use the checkboxes to choose the sublocations you want to search. Sublocation shows in Search Results on the Title Details and Copies sub-tabs.

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Follett Destiny*									De	stiny Administrato	🔁 Log Out	() Help	`₽ Shop
List All Sites	Hc	ome	Catalog	Circul	ation	Reports	Back Office	F <mark>*1</mark>			🖂 Messag	es	
	Libr	ary Sea	rch > Select Si	ublocations	3								
Library Search Destiny Quest Digital Resources Add Title Textbook Search			ct Subloca Undefined Adventure		✓ Pict ✓ Qui	ck Reads	Select All	Clear All					
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Transfer Textbooks Import Resources Export Resources Transfer Resources Resource Orders Update Titles Update Copies Update Resources								ок					

Note: If you are a district user, you can search locally at a site using sublocation.

Manage by sublocation

In Destiny, you can now create sublocations. And, when you delete a sublocation, the system shows you the number of copies associated with it and lets you reassign those copies to different sublocations.

To add or edit sublocations at the site level:

- 1. Log in as admin.
- 2. Go to **Back Office > Site Configuration > Site Administration**.
- 3. Next to Library Sublocations, click 🚄 .
- 4. Do one of the following:

If you want to	Then
Add a new sublocation	In the Add Sublocation field, type the name of the sublocation you want to create.
Edit a sublocation	Next to the sublocation you want to change, click 🚄 .

5. Click Save.

To add or edit sublocation at the district level:

- 1. Log in as a Destiny Admin.
- 2. Go to Setup > District Options > Site Configuration Settings > Edit > Catalog.
- 3. Next to Miscellaneous Settings, click 🚄 .
- 4. Next to Library Sublocations, click 🚄 .
- 5. Do one of the following:

If you want to	Then
Add a new sublocation	In the Add Sublocation field, type the name of the sublocation you want to create.
Edit a sublocation	Next to the sublocation you want to change, click 🖍 .

- 6. You can either **Save** the updates, or push the settings to a site(s). To push to a site, in the **Apply these settings at** drop-down, select a site or site types.
- 7. Click **Push**. A warning message appears.
- 8. If you want to proceed, click **Yes**.

Edit a sublocation in a copy

After you conduct a search for materials, you can go to the copy record and edit the existing sublocation in either Search Results or Title Details.

Modify bib import

When a MARC record file has a sublocation and is imported, that sublocation is created within the system. When you import titles, Destiny lets you assign copy information, in addition to using the *Other* button to add, edit and delete sublocations.

To modify a copy's sublocation during import:

- 1. Log in at the site or district level.
- 2. Go to **Catalog > Import Titles**.
- 3. *District level only:* Under **This import file contains...**, click the **Titles and copies for** option, and select the appropriate import site from the drop-down.

Note: The site you select determines which sublocations are available.

- 4. Next to Assign Copy Information, click Update.
- 5. Next to **Sublocation**, select the desired sublocation from the drop-down. Or, click **Other** to do the following:

If you want to	Then
Add a sublocation	Type a name in the Add Sublocation field, and click Save.
Edit a sublocation	In the row of the sublocation you want to edit, click 🖍 .
Delete a sublocation	In the row of the sublocation you want to delete, click . You have the option of changing copies currently assigned to this sublocation to a different sublocation. Click Yes to proceed.

6. Click Save.

Globally reassign sublocation

Destiny now lets you globally update one sublocation with another.

- 1. Go to Catalog > Update Copies > Global Update.
- 2. In the **With** drop-down, select **Sublocation**, and then select the sublocation you want to replace.
- 3. In the **Make** drop-down, select **Sublocation**, and then select the sublocation you want to choose.

Note: When you attempt to delete a sublocation, a message lists the number of copies associated with that sublocation and lets you reassign those copies to a new sublocation.

- 4. Click **Update**. A message warns that this process cannot be reversed.
- 5. To proceed, click Yes. A new job is submitted in Job Manager
- 6. Click **View** to see the copies affected by the change.

Sublocation added to Batch Update

In Destiny, you can update copies in a barcode list or local copies attached to titles in a Resource List to the chosen sublocation value.

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1. Go to Catalog > Update Copies > Batch Update.

If you	Then
Log in at the district level	In the Site drop-down, select the site/site type that you want to update. Then go to step 2.
Log in at the site level	Go to step 2.

- 2. In the Select a copy field drop-down, select Change Sublocation to.
- 3. In the corresponding drop-down, called **Undefined** by default, select the library sublocation you want to update.

Update the following Library information						
	Change Sublocation to	💌 : Undefined 💌				
	- Select a copy field -					
	- Select a copy field -					

- 4. In the **Update all copies in** drop-down, select where you want to update copies.
- 5. Click **Update**.
- 6. Click **Refresh** and then **View**.

Report updates

In Report Builder, you can run a report on copies with sublocations. Report Builder lets you use report limiters when searching on sublocation (with the exception of searching on null). When searching all and using no limiters, the report groups titles with no sublocations first, then lists titles with sublocations. Run a report at **Reports > Report Builder**.

Destiny Analytics report updates

Sublocations now appear in Destiny Analytics, both in predefined analyses and the Analyzer.

Preformatted reports updated with the option to show sublocation are:

- Library Copy Details
- Patron Library Checkouts

Destiny Analytics label updates

Reports in Destiny Analytics that have updated labels to show sublocation in their output are:

- Library Fines
- Patron Total Checkouts
- Patron Library Checkouts
- Patron Total Fines
- Patron Library Fines
- Library Copy Details

Inventory by sublocation

When starting an inventory in Destiny, you can limit it to one, several or all sublocations.

- 1. Go to **Back Office > Inventory**.
- 2. Click Start New.

Follett Destiny										Library View	Site Administra	tor Э Log Out	() Help	🛱 Shop	Q∂ Community
	Hom	e Dashboard	Catalog	Circulation	Reports	Back Office	My Info	P 🛛					🖂 Me	ssages	
	Invento	ry > Start Inventory													
Manage Patrons														_	
Update Patrons													н	low do I 🥐	
Import Patrons	5	pecify the cop	ies to be in	ventoried											
Export Patrons															
Manage							Inventory Nam	10							
Homerooms		Call Numbers from to													
Upload Patron		To specify a call number range, enter at least the first 3 digits of each Dewey number or a complete call number prefix.													
Pictures															
Library Policies						Ci	rculation Type	s All Circulation T	/pes Upda	te					
Access Levels							Sublecatio	n All Sublocations	Update						
Calendar / Hours							JUDIOCALIO	An Sublocations	opuate						
						All copies	meeting the a	bove criteria will	he set to "unar	counted for"					
Site Configuration							-	have been seen on							
Inventory						Except	ior copies that r	nave been seen on	or alter 4/3/20	10					
Job Manager								ок	Cancel						

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3. Next to Sublocation, click Update.

The system selects all sublocations by default. Deselect the checkboxes of any you do not want to include.



Library Manager

Self-Checkout Enhancement

Feature Description

If your school has a self-checkout station, you can now set the number of minutes of inactivity before the Circulation tab resets. This protects patron information and privacy.

A checkbox has been added in Back Office > Access Levels that lets you set the number of inactive seconds before Destiny clears all patron data automatically. This reset ranges from 5 to 9,999 seconds.

Access Level: Self Circ Station	☐ Make this the default
User is automatically logged out after this many minutes of inactivity (max. 240): 30	
Reset Circulation tab after this many seconds of inactivity (max. 9999)	
Collection Role: Student	

For more information on self-checkout, see the <u>Setting Up a Self-Checkout Station</u> QRG.



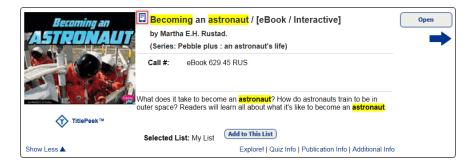
Library Manager

Capstone eBook Improvements

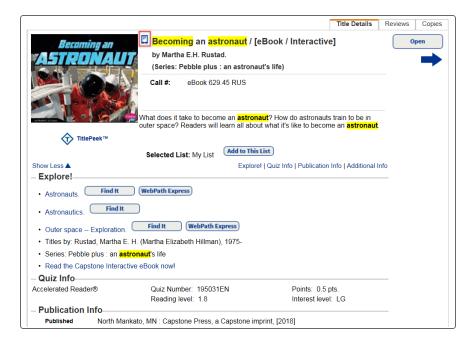
Feature Description

Now in Destiny, when purchasing Capstone titles through Follett or directly from Capstone, they function the same way. To give students a consistent experience, 'interactive' material type icons appear in both Search Results and Title Details. And, a new Open button lets students access an eBook from Search Results.

Interactive icon in Destiny Classic Search Results.



Interactive icon in Destiny Classic Title Details.



Interactive icon in Destiny Discover Search Results.



Interactive icon in Destiny Discover Title Details.

Details											
IN	Becoming an astronaut										
	by Martha E.H. Rustad.										
	What does it take to become an astronaut? How do astronauts train to be in outer space? Readers will learn all about what it's like to become an astronaut.										
	Interactive multimedia										
Call Number: eBook 629.45 RUS											
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Share	Share a link to th	iis title	~								
Citations	Cite this tit	e	~								
More Info	Reviews	Explore									
Series: Pebb		Lexile: 460L									
astronaut's life	-	Accelerated Reader®:									
	lorth Mankato, MN : ss, a Capstone	Reading Level: 1.8 Interest Level: LG									
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Format: 1 on	line resource (24 p.)	Points: 0.5									
ISBN: 978-1-	5157-9831-6	Quiz Number: 195031EN									
A Capstone In	iteractive eBook.	Reading Level: K-1									

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Library Manager

Improvements to Digital Content

Feature Description

The following enhancements have been made to the way you add and access digital content:

- You will now only see your school's eBooks and audiobooks in Search Results, even when you search across the district. This makes it easier for students to identify which titles are available at their school.
- District catalogers can now import any audiobook, and assign it to all or some schools in the district. Previously, this was only available for Follett eBooks and Audiobooks.

Feature Information

To import non-Follett audiobooks at the district level:

From the Import Titles page, use the **Non-Follett ebooks/audiobooks for** drop-down to select the district or a group of schools.

Note: This requires the district user permission, Manage Library Materials for the District.

List All Sites	Catalog	Reports	Back Office			Messages
	Import Titles					
Library Search						
Digital Resources						How do I 🕐
Add Title					Add / Update	Update Only Recent Imports
Resource Lists	Title Mate		Standard numbers, titles, m	aterial types, authors, and publication da	ates must match	
Import Titles		Rem	ove the author requirement	from the strict matching rules		
Export Titles		Relaxed	I - If no standard number is	found, allow matches based on title, mat	terial type, author, and p	publication date
Titlewave			ng title matches an existing title existing title if the incor	•		
Update Titles		• •	incoming title	с С		
Update Copies		· ·		cause duplicate titles; Strict Matching wil	ll be used) 🧿	
Import Authority	This impo		d copies for more than one	Anywhere School District Libraries Elementary Schools	ort name" in tag 852_a t	to assign each copy to the
Manage Authority			ate collection. d copies for Main Central	Middle Schools High Schools		
Manage Subjects		Non-Fol	ett ebooks/audiobooks for	Anywhere School District Libraries 🔻		



Library Manager

Regional Format and Currency Enhancements

Feature Description

Destiny lets you view dates, numbers and currencies in many different formats. You can choose your country's regional format and currency, which appear in the calendar and a copy's price.

Now in Destiny, you can:

- Convert currency codes from the district
- Import title district conversion codes
- Select from additional regional formats

Feature Information

Destiny stores copy price information in several currency formats. When the currency code for the copy price does not match the district's regional format setting, a three-letter currency code appears in the price field (for example, USD15.00, CAD15.00, MXN15.00).

Now, you can convert pricing information on existing library copy records from one currency to another. The system updates the price value based on an exchange rate you enter. This lets you update foreign currency codes to your local code.

To convert currency codes:

- 1. Log in as a Destiny Admin.
- 2. Go to Setup > District Options > Convert Currency Codes > Edit.
- 3. Use the **When Currency Code** drop-down to select your local currency, and then use the **Make Currency Code** drop-down to select the currency you want to use.
- 4. Enter a numerical amount in the **Exchange Rate** field.

Note: Set the **Exchange Rate** value to 1 if you do not want to change the price of your copies.

5. Click **Preview**.

Home > Update District Options > Change Currency Codes Convert Currency Codes Destiny Library Manager can store copy price information in multiple currency formats. When the currency code for the copy price does not match the district's region format setting, the three letter currency code is displayed in the price field (i.e., USD 15.00, CAD 15.00, MXN15.00). This feature allows you to convert pricing information on existing library copy records from one currency format to another and update the price value based on an exchange rate you provide. The purpose of this feature is to give you a way to update foreign currency codes to your local currency code, while updating the price value if you choose. Update every Library Copy When Currency Code: United States Dollar (USD) Make Currency Code: United States Dollar (USD) Exchange Rate : This process cannot be reversed. Before proceeding, you should have a current backup of your database. Your last SQL backup was on 101/1/2018 8:00 PM server time.	Anywhere School District Libraries	Destiny Administrator	Ð Log Out	() Help
Destiny Library Manager can store copy price information in multiple currency formats. When the currency code for the copy price does not match the district's region format setting, the three letter currency code is displayed in the price field (i.e., USD15.00, CAD15.00, MXN15.00). This feature allows you to convert pricing information on existing library copy records from one currency format to another and update the price value based on an exchange rate you provide. The purpose of this feature is to give you a way to update foreign currency codes to your local currency code, while updating the price value if you choose. Update every Library Copy When Currency Code : United States Dollar (USD) Kined Rate : This process cannot be reversed. Before proceeding, you should have a current backup of your database. Your last SQL backup was on 10/17/2018 8:00 PM server time.	Home > Update District Options > Change Currency Codes			
Preview	Convert Currency Codes Destiny Library Manager can store copy copy price does not match the districts re field (i.e., USD15.00, CAD15.00, MXN15. This feature allows you to convert pricing another and update the price value basec a way to update foreign currency codes to Update every Library Copy When Currency Code : Make Currency Code : Exchange Rate : This process cannot be reversed. Be	agion format setting, the three letter currency code is displayed in the price (00), information on existing library copy records from one currency format to d on an exchange rate you provide. The purpose of this feature is to give you o your local currency code, while updating the price value if you choose. United States Dollar (USD) v United States Dollar (USD) v		

- 6. Once the job is completed, click **View**.
- 7. Review the preview of the converted currency values, and then click **Convert**.
- 8. When the job is complete, click **View**.

When importing titles at the site level in Destiny, you can change the currency code and select the exchange rate of the incoming copy records.

To import title district conversion codes:

- 1. Go to Catalog > Import Titles > Add / Update.
- 2. Next to Assign Copy Information, click Update.
- 3. Use the **Change Currency Code** drop-down to select the currency you want to change from, and then use the **to** drop-down to select the currency you want to use.
- 4. Enter a numerical amount in the **Exchange Rate** field.

5. Click **OK**.

	Home	Dashboard	Catalog	Circulation	Reports	Back Office	Messages
	Import Title	s > Assign Copy Inf	ormation				
Library Search							
Destiny Quest							How do I 🕐
Destiny Discover	Assign	Copy Informatio	n				
WebPath Express	lf m	nissing, assign the	following infor		opy that is add	ed or replaced:	
Digital Resources		Circulat	ion Type 💿	Regular Based on Call	▼ Number		Update
Standards Search			0	If an incoming call to a Circulation Typ will be set to "Regu	e, the Circulation T	ned ype	
Add Title		Copy Ca	togorios	and be been of ridge			Assign
Import Titles		copy ca	legones				, angle
Export Titles		Sub	location U	ndefined		Other	
Titlewave			Vendor		Other		
Update Titles			0	ndefined 🔻			
Update Copies		Funding	Source U	ndefined 🔻	Other		
Search Setup	For	every incoming co	ppy where the	price has			
		, ,		ted States Dollar	(USD)	•	
			to Uni	ted States Dollar	(USD)	•	
		Exchang	je Rate :				
	(Le	ave the box empty	to make no cl	hanges to incomi	ng price inform	ation.)	
		ок	Cancel)			

Destiny now supports 79 international region settings. The drop-down lists them alphabetically by language and then country.

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To access regional formats:

- 1. Log in as a Destiny Admin.
- 2. Go to **Setup > Sites**.
- 3. Next to the district, click 🚄 .

4. From the **Region Format** drop-down, select your desired language and country.

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Region Format	English (United States)	•				
	Arabic (Tunisia)					
	Arabic (United Arab Emirates)					
	Arabic (Yemen)					
	Bulgarian (Bulgaria)					
	Catalan (Spain)	1.00				
	Chinese (China)					
	Chinese (Singapore)					
	Chinese (Taiwan)					
	Czech (Czech Republic)					
	Dutch (Belgium)					
	Dutch (Netherlands)					
	English (Australia)					
	English (Canada)					
	English (Ireland)					
	English (Malta)					
	English (New Zealand)					
	English (Philippines)					
	English (Singapore)					
	English (United Kingdom)					
	English (United States)	-				



Library Manager

Enhancements to Current Checkouts/Fines – Email Notices

Feature Description

When running a Current Checkouts/Fines email notice, you can now include a cover image with each title.

Feature Information

To show cover images for checked-out titles in email notices:

- 1. Go to **Reports > Library Reports > Circulation > Current Checkouts/Fines**.
- 2. In the "Set up a new report or notice" section, enter the appropriate information.
- 3. Next to Format, select Notices -- Language: English.
- 4. Click **Continue**.
- 5. Enter the appropriate information on the Limit page.
- 6. Click **Continue**.
- 7. Enter the appropriate information on the Details page.
- 8. Under **Also Display...**, select the **Cover image** checkbox.
- 9. Click Run Notices.

Follett Destiny*								Library Vie	ew 🗸	Site Administra	i tor 🕣 Log Out	@ Help	Ър Shop	🖓 Communit
	Home	Dashboard	Catalog	Circulation	Reports	Back Office	F1						lessages	
	Library Rep	oorts > Current Chec	kouts/Fines											
My Favorites														
Library Reports													How do I	0
Patron Reports						1. Format	2. Limit		3. Details					
Report Builder						Overdue / Assi	gned Materials & Unp	ald FinesNotices						
Destiny Analytics		Sele	ct & Sort by	Patron Name	✓ from	to								
Report Manager			Distributed	Internally ?										
				O Mailed										
				O Via email - Pro	ovide sender i	nformation								
				Display name	aangsten@	follett.com								
				Email	aangsten@	follett.com	Test Email	0						
				Send To	Email 1									
					Email 2									
					Email 3									
					Email 4									
					Email 5									
			Page layout	Print 1 notice pe	rpage 🗸									
			Message	Dear	Pat	ron's Name:								
				The followin return them		e overdue. Ple possible.	ase ^							
		Ad	dress Label	To the Parent	or Guardian c	of: Patron's Name								
		Als	o Display											
			Title Info	Title for library	materials							0	Select All	
				Cover ima	ige							C	Clear All	
				Price of check	ed out/overdu	e materials								
			Patron Info	Barcode										
				Phone numbe										
				Grade Level										
				Homeroom	~									
						Save Se	tup Ru	Notices						



Note: The cover image appears above the title in the email notice.

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Library Manager

Limit Import of OverDrive Materials

Feature Description

In Destiny, OverDrive customers can now use an Advantage Collection to limit which materials are imported to their site. An Advantage Collection is a subset of records from an OverDrive Library ID.

Admins can go to **Back Office > Site Configuration > Site Info** to enter the Advantage Collection IDs they want to import. Any materials not included in those collection IDs are not imported.

OverDrive® Integration Settings 🥐	
District OverDrive® Website ID 100300	Override district setting 100300
District OverDrive® Library ID 4425	Override district setting
	Advantage Collection IDs
District OverDrive® Authentication Name folletttest3	Override district setting

Notes:

- In the Advantage Collection IDs field, you can enter more than one Advantage ID, separated by a comma.
- If you do not know your Advantage Collection ID, contact OverDrive.



Library Manager

Partial Inventory by Full Call Number

Feature Description

For libraries with large collections, Destiny is now capable of partial inventories within more specific call number ranges. For example, you can run an inventory on FIC DAA to FIC EZZ. This lets you divide your inventory into smaller, more manageable sections.

You can also use these improvements to limit the following reports in the same way:

- Bibliography
- Shelf List
- Collection Statistic Historical
- Hold Statistics

Feature Information

To conduct a partial inventory:

- 1. Go to **Back Office > Inventory > Start New**.
- 2. Type an inventory name.
- 3. Type a call number range.
- 4. Click **OK**.

Follett Destiny*	George V	ashington High	School				Library View	~ ~	Site Administrator	Ð Log Out	() Help	🔓 🖓 Shop	Q₂ Community
	Home	Dashboard	Catalog	Circulation	Reports	Back Office	My Info	P <mark>1</mark>				New Message	e(s)
	Inventory >	Start Inventory										Read	
Manage Patrons													_
Update Patrons												How do I	I (?)
Import Patrons	Spe	cify the copie	s to be inv	entoried									
Export Patrons													
Manage					Inven	ntory Name							
Homerooms				Call	lumbers from	n	to						
Upload Patron				To specify:	a call number rang	e, enter at least the first 3	3 digits of each Dewe	y number or a	complete call number prefix.				
Pictures							1 A T						
Library Policies					Circula	tion Types All Cir	culation Types	Updat	e				
Access Levels					S	ublocation All Sul	blocations	Update					
Calendar / Hours)				
Site Configuration				A	l copies mee	ting the above cri	iteria will be se	t to "unac	counted for"				
Inventory					Except for co	pies that have bee	n seen on or aft	er 4/3/20	18 🛐				
Job Manager						ок	Cance	L I					



Library Manager

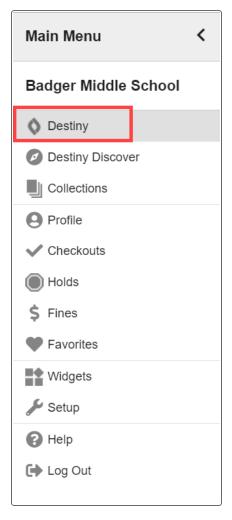
Direct Access to Destiny from Destiny Discover and Collections

Feature Description

When you log in to Destiny Discover or Collections by Destiny®, you can now directly access Destiny Classic. This lets you easily switch between tasks, such as helping students find resources and checking out books. Previously, this was only an option for users who accessed Destiny Discover via Destiny Classic.

Note: Collections by Destiny users must have a Destiny Library Manager account to access Destiny Discover or Destiny Classic.

In the top-left corner of any page in Destiny Discover or Collections, select \equiv > **Destiny**.



Destiny Resource Manager

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Resource Manager

Add Component Fines

Feature Description

Now you can assess fines for missing components. For example, a laptop resource includes components like a mouse, a power cord, an HDMI adapter and a bag. When the laptop is returned without a cord, Resource Manager adds a fine for the missing component.

	Dashboard Catalog Circulation Reports Back Office My Info 🎦 🚺	🖂 Messages
	Fines	
Check Out Items Check In Items Renew Fines	Find Patron Co Conly my patrons Only search Last Name Conly Active Patrons	How do L. (2)
Item Status Patron Status Offline Circulation <u>Reset</u>	Adams, Tyler (Student Access) (Student: Hidden) Checked Out Resources: 0 Overdue Resources: 0 Library: 50 00 / Textbooks: \$10.00 / Resources: \$95.00 Fines Patron: 50.00 Based on access level settings, fines listed may not equal the fine total.	Edit Patron Grade Level Homeroom Nickname Homeroom User Defined 3 Primary Language Lexile Messure Add Fine View History Print It
	Reason (?)	Amount Payable ?
	S TB Refund notification (Copy Deleted: 4001046319)	(\$10.00) 🗹 💼
	RM HDMI adapter for Apple Computer (Item: X 5236986)	\$20.00 🗹 🛛 🗾 🖉
	RM Laptop bag for Apple Computer (Item: X 5236986)	\$30.00 🗹 📃 者
	RM Mouse for Apple Computer (Item: X 5236986)	\$15.00 🗹 📃 🗾 🖉
	RM Power Cord for Apple Computer (Item: X 5236986)	\$30.00 🗹 📃 🖄
	Include off-site fines in totals ⑦	Amount Payable \$85.00 Local \$0.00 Off-site
	P	\$85.00 Total Payable Pay Print Receipt Update

See fineable components when you:

- Review resource details.
- Check out items.
- Check in items.
- View fines.

Note: Destiny Discover users can see component fines, too.

- View classes.
- View inventory.
- View lost items.



Feature Information

To add a fineable component:

- 1. Go to Catalog > Resource Search > Search.
- 2. Find the resource you want to add a component to, and click **Details**.
- 3. On the **Resource Details** tab, click **Components**.
- 4. In the **Component** field, type a name for the component (maximum 30 characters).
- 5. In the **Quantity** field, type the amount of that component included with the item.
- 6. In the **Reference ID** field, type an identifying number for the component.
- 7. In the **Price** field, type the component price.
- 8. Select the **Fineable** checkbox to charge a fine if the resource is returned without this component.
- 9. Click Save.
- 10. Repeat steps 4-9 to add additional components to this resource.

To check in items:

When you check out, check in, or inventory a resource with components, a pop-up lets you adjust the component quantities, if needed.

- 1. Go to Circulation > Check In Items. The cursor defaults to the Find Item field.
- 2. Scan the item's barcode. A component pop-up shows the resource components.

Apple iMac (Barcode: 0000000000235)												
c	omponent Q	uantity	Actual	Price	Fineable							
	case	1	1	AIP2-2	\$15.00	Yes						
	HDMI adapter	1	1	AIP2-1	\$30.00	Yes						
	Mouse	1	1	AIP2-4	\$15.00	Yes						
	Power Cord	1	1	AIP2-3	\$15.00	Yes						
Verify component Actual numbers are correct. Select "Yes" to proceed.												

3. Verify the components included with the resource. If components are missing, adjust the **Actual** count, and click **Yes**. A fine pop-up shows any applicable fines.

A The item has been checked i	n. Abigail Addison (Barcode: 2110205111) will be charged the following fines for lost components					
HDMI adapter (Lost quantity: 1)	530.00					
Power Cord (Lost quantity: 1)	\$15.00					
If you do not want to assess a fine, set the fine amount to zero.						

4. Review and update fines, and click **OK**.



Resource Manager

District User Resource Groups

Feature Description

Destiny Administrators can now assign district users to a new or existing resource group, instead of having access to the whole template tree.

Feature Information

District users with the right to *Manage Resources for the District* are in the All Resources resource group by default. The Destiny Admin can now assign them to an existing group, or set up a new group to assign them to. Then, district users can only search the district for, view, add, inventory and report on resources in that group.

Note: If a district user has the *Allow site access* right, when in a site, their access adheres to the site access level granted. This means they could potentially have access to all or different resources at the site level than they do at the district.

When a Destiny Admin adds or edits a district user, they can use the **Resource Group** drop-down to select an existing group, or click **Setup** to create or edit a resource group to assign them to.

Home > Update District Users >	Add District User						
User Name							
New Password							
Confirm Password							
	District User Destiny Administrator						
	Manage Library Materials for the District						
	Create District Collections Stats by Library via Batch Request						
	Manage Textbooks for the District						
	Display Textbook Dashboard						
	Manage Resources for the District						
	Resource Group: All Resources V Setup						
	Display Resource Dashboard						
	Manage Patrons for the District						
	Create Reports for the District						
	NOTE: For users with the Manage Resources for the District permission also, reports will be limited to the selected resource group.						
	Allow site access 2						
	Access District Warehouse 2 Save Cancel						



Resource Manager

Report Builder Enhancements

Feature Description

Now in Report Builder, you can select one or more resource templates to report on, without having to select the parent. This makes it easy to run reports on precisely the information you need.

Feature Information

To select resources for Report Builder:

- 1. Select **Reports > Report Builder**.
- 2. Click **New Report**.
- 3. Select the **Resource** report type and a specific topic.
- 4. Click 🔫.

Step 1: Choose the information to include in the report

In Step 1, choose which fields to report on. You can select all fields, but you must select at least one field to proceed to the next step.

Resource - Names Report						
Step 1 of 7: Choose the info — Template	Cancel					
Resource Types All Resource Types Update						
Name Information						
Depreciable Life (years	Depreciable Life (years) Displayable Name Resource Type					
Depreciation Convention	on 🔲 Instructional Cla	ssification 🔲 Test				
Description Replacement Price						
Item Count Information						
Total	In Transit	Ready for Disposal				
Approved for Disposal	In Use	Retired				
Available	Lost	Returned to Vendor				
Available for Parts	No Longer in Use	Stolen				
Checked Out	Out for Repairs					

- 1. For resources, you can choose specific Resource Types to include in your report. In the Template section, click **Update**. The Select Resource Types page appears.
- 2. Select the resource types you want to appear in your report, and then click **OK** to return to Report Builder.

Note: In Follett Destiny[®] Resource Manager, you can only access the resources you have permission to view. For details, see *Resource Groups* in Destiny Help.

For the rest of the steps to build a report, see *Create Custom Reports with Destiny's Report Builder* in Destiny Help.

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Resource Manager

Globally Renew Resources

Now administrators can perform a global renew by patron type. For example, districts where seniors graduate before the end of term can use this option to renew based on graduation year or grade level.

To perform a global resource renew:

1. Select Circulation > Renew > Global.

		By Copy By Date Global				
Renew all Resources		¥				
Assign new due date 3						
Limit by						
Displayable Name/Title Include Unlimited						
Due date	BI					
Patron Types	All Patron Types Update					
Graduation Year						
Grade Level						
You must preview the results before updating due dates.						
Before proceeding, you should have a current backup of your database. Your last SQL backup was on 11/5/2018 8:03 PM server time.						
Preview						

- 2. Select a resource template from the **Renew all** drop-down.
- 3. At **Assign new due date**, enter or select a date.
- 4. Limit the search by doing any or all of the following:
 - Entering information in the **Displayable Name/Title** field
 - Scanning or entering an ISBN, including resource items with an unlimited loan period
 - Entering a specific original Due date
 - Updating the Patron Types
 - a. Click **Update**. The Select Patron Types... page appears.
 - b. Select the patron types, and click **OK**.
 - Entering a Graduation Year
 - Entering a Grade Level
- 5. Click **Preview** to see the results of your selections.
- 6. On the Job Manager page, find the Update Item Due Dates Preview job you just generated, and then click **View**. A Job Summary with the results of your global renew selections appears.
- 7. Review the resource items that will be processed with the new due date, and then click **Update** to accept the global renew.



Resource Manager

Class List Supports Output to Microsoft Excel

Feature Description

In the past, the Class List report could only have a PDF output. Now you can also view it as an Excel file.

Feature Information

The Class List report provides two types of lists:

- Teachers and the classes they are currently teaching
- Students and the classes in which they are currently enrolled

To create a Class List report as an Excel file:

- 1. Go to **Reports > Resource Reports**.
- 2. Under Circulation, click Class List.

Follett Destiny*	George V	Vashington High	School	Vie	ew All	Site Admin	iistrator 🕣 Lo	og Out	⑦ Help ♀ Shop	Q₂ Community
	Home	Dashboard	Catalog	Circulation	Reports	Back Office	My Info	F1	🗹 Messages	
	Resource F	Reports > Class List								
My Favorites Library Reports									How d	o I 🕐
Textbook Reports Resource Reports Patron Reports	List	classes	For Tead	chers 🔻						
Report Builder Destiny Analytics		Select & S	Sort by Teac From			to				
Report Manager		Additional		tart a new page f		ier v]			
			Show .	class periods fron Teachers and thei Teachers, student	ir classes only	ecked out v reso	ources			
		Out	tput as PDF	•						
					Run F	Report				
			©2002-2018	Follett School Solu	<u>tions, Inc.</u> 16_	5_0_RC1 12/7/2018	8 8:20 AM CST			

- 3. Enter the report parameters.
- 4. From the **Output as** drop-down, select **Excel**.
- 5. Click **Run Report**. Report Manager appears.
- 6. When the status is Completed, click the **View** link to open the report.